

Facing the Past: Filmmaker (Freelance)

Job Title:	Filmmaker
Salary:	A freelance fee of £3375 Equivalent to 13.5 days over 11 months
Location:	Lancaster with some remote/ home working possible
Reporting to:	Programme Directors
Deadline for applicants:	Midnight, Sunday 17th September 2022
Notification of interview:	Wednesday 23rd September, 2022
Interviews:	Friday 30th September, 2022
Duration:	October, 2022 - August, 2023

Context

Facing the Past is an arts and research programme to reflect, reveal and redress omissions in the way the City of Lancaster has commemorated its role as the fourth largest slavery port in the UK.

Following the Black Lives Matters Movement, a group of activists, arts and heritage organisations, faith & community groups and academics came together to facilitate a meaningful response to create new agency and awareness of issues of Slavery and the historic black presence in the city.

In 2021, a programme of creative workshops, public consultation and feasibility and scoping resulted in funding from The National Heritage Lottery Fund.

Facing the Past Phase 2 was conceived following the vandalism of slave trader memorials in Lancaster Priory Churchyard and the multifaceted community response which grew. An urgent need to pull together community activity, archive and academic research has led to a cultural programme to include participatory events, public realm consultation, festivals, new research, digital mapping and training opportunities.

The Vision

As part of a wider network of cultural programming including participatory events, public realm consultation, digital trails, education programme, festivals, and training opportunities, this contractor will document the programme and edit existing digital assets as a foundation to new and future understanding of black presence in Lancaster.

We are interested to hear from film makers with experience of working with communities. The project will see a filmmaker engage in the re-editing existing footage for the digital archive and producing short documentary video for legacy, dissemination of research, community learning and promotion.

Purpose

There has been an explosion of interest and activity in Lancaster's Transatlantic Slavery connections with several groups working to raise awareness, educate, research and creatively respond to the injustices of the past and present.

The moving image shapes how heritage can be experienced and consumed. The aim is to encourage new audiences to re-activate their imaginations for debate, positive action and see their historic surroundings in a new light. The role facilitates an important cultural response to the complexity of Slavery issues both historic and connected to the present day. The role encourages indirect and remote engagement with the projects beyond the geographic centre of the City.

Key Responsibilities

The contractor will work closely with external stakeholders and colleagues to coordinate to implement their work, supported by Lancaster Priory Commissioning Group, freelancers, volunteers, Project Managers/ Producer and the Directors.

- Work with the Digital Trail, and Festival Producers/ Project Managers to ensure objectives are agreed
- Work with the Digital Trail Co-ordinator to audit and assess existing video material to edit and upload to the digital mapping platform
- Ensure all moving image files are appropriate formats, fit for purpose.
- Ensure brand assets and guidelines are adhered to
- Produce a short film documenting the process and production of a community festival, workshops
- Coordinate all appropriate consents and permissions where needed related to image consent
- Capture, edit and publish festival output working to fulfil the aims and objectives of the project
- Inclusivity and accessibility drive this project and every opportunity to represent diverse voices within the filming process is needed. Final edits must be as inclusive as possible for example with transcripts/ subtitles and other reasonable adjustments.

Person Specification

ESSENTIAL	DESIRABLE
Experience	
<ul style="list-style-type: none"> ● Documenting arts projects through moving image ● Experience of working with a variety of client groups ● Experience of inclusive practice in moving image production 	<ul style="list-style-type: none"> ● Documenting community performance pieces/ outdoor movement work ● Digital asset auditing processes ● Community archive/ co-created work
Knowledge	
<ul style="list-style-type: none"> ● Historical overview of Lancaster as the UK fourth largest Slavery Port ● Understanding of Project Planning including scenario planning ● Understanding of relationship cultivation ● Understanding of the principals and values which underpin community archiving ● Understanding of optimising web-based content for mobile and local devices ● An understanding of and commitment to equal opportunities and working in an anti-oppressive manner ● Image consent protocols and safe working practises 	<ul style="list-style-type: none"> ● Familiarity of the Facing the Past and partner projects work to date ● Understanding of audience segmentation ● Disability/diversity training
Skills	
<ul style="list-style-type: none"> ● Ability to manager own workload, completing tasks to deadline without supervision ● Ability to take responsibility and make decisions as required and authorised ● Excellent advocacy, presentation and verbal communication skills with an 	<ul style="list-style-type: none"> ● Research skills

<p>ability to engage effectively with a wide range of people</p> <ul style="list-style-type: none"> ● Strong and versatile filmmaking skills ● An eye for details both visual and textual, ability to edit and approve content appropriate to the context ● Highly organised with excellent administrative skills 	
Qualities	
<ul style="list-style-type: none"> ● Ability to build excellent relationships and work in a supportive manner alongside colleague, partners, freelancers, teachers, academics and local authority representatives ● Ability to work flexibly and adapt to unforeseen problems ● Commitment to equal opportunities, cultural diversity and accessible of service ● Self-motivation, ability and willingness to work as part of a team ● Accountability and sensitivity to issues and challenges as they arise ● A commitment to the core missions and overall development of Facing the Past 	
Qualifications	
<ul style="list-style-type: none"> ● Relevant degree or qualification by experience 	<ul style="list-style-type: none"> ● Level 1 Safeguarding

Resources available:

The post holder must have access and willingness to use own equipment.

How to apply and the selection process

For in an informal chat about the project please contact facingthepast@lancasterpriory.org

Please send a CV, examples of work and covering letter to facingthepast@lancasterpriory.co.uk. Please tell us how you meet the experience, skills and qualities outlined in the Person Specification. This should be no longer than 2 pages in either Word or PDF. Please send a link to footage or up to three image attachments of your work. CV Please keep to 2/3 pages of A4 and include two references from recent or current employers/ clients. All applications will be acknowledged with an email receipt. Should you be shortlisted, we will invite you to interview. We will assess how you meet the experience, skills and qualities outlined in the Person Specification through the application form and interview.

Fee

A total of £3375 is available. This includes all fees, materials, public liability insurance, expenses, site visit, evaluation meeting, user events, administration, meetings, VAT. The fee will be released in tranches upon invoice and completion of agreed milestones.



Lancaster & Morecambe

Primary Headteachers' Cluster

Useful Links:

Lancaster Priory Church

<https://lancasterpriory.org/>

Slavery Tree Project

<https://www.lancasterslaveryfamilytrees.com/>

Slavery Trail

https://visitlancaster.org.uk/wp-content/files_mf/1608030019TownTrailinA4pages2020.pdf

Lancaster Black History Group

<https://www.facebook.com/Blackhistorylancaster/>